

## **CATESOL Los Padres meeting minutes**

2017 01 31 | January 31, 2017

The meeting was called to order at 4:45.

**In attendance:** Angela Pesce (Chapter Coordinator, ELS); Annette Flower (ELS); Josh Steward (ELS); Jack Bailey (at large); Randy Rightmire (Secretary, UCSB); Keith Corona (UCSB); Andreea Nicolaescu (UCSB).

### **Business:**

#### **1. New name**

CATESOL policy has shifted such that our chapter and its events be referred to as “CATESOL Los Padres,” rather than the former “Los Padres CATESOL.”

#### **2. Start planning our next conference**

We have a venue. Angela reports that Betsy has agreed to be our liaison with SBCC for our use of their facility again this year. SBCC has postponed their renovation of the Campus Center, so we will be able to use that venue again this year. Angela will continue to liaison with Betsy.

We need a date. SBCC faculty would prefer that it fall in early May. CATESOL policy dictates that our conference date not overlap with that of any already-scheduled regional conferences, and if our proposed date falls within a month of a regional conference’s date, the organizers of that conference must give their approval. Angela will reach out to the San Diego people for their approval, since our preference for early May will fall close to their conference date.

We will need a conference committee. Those present at today’s board meeting expressed their willingness to serve. Additionally, Angela reports that Elaine is willing to serve but cannot be physically present at board meetings. Elaine will continue to update our web page.

We will need a keynote speaker. Suggestions are welcome.

We will need to solicit proposals. Workshops and presentations with an emphasis on pronunciation were not well represented last year, and as it remains a popular emphasis, we should actively encourage such proposals.

Conference bags should be ordered through CATESOL this year rather than being donated by publishers, as part of a revenue raising effort on their part. Our conference budget will have to include the purchase of these bags at approximately \$4 per.

We brainstormed ways to increase traffic at publishers’ tables this year. Ideas include: put coffee closer to publishers’ tables, at least after breakfast, i.e., during sessions; schedule a coffee/tea social hour, and/or an ice cream social; schedule some time of no sessions or

schedule longer break times between sessions; hold sessions in rooms that are closer to or within the Campus Center.

### **3. Start planning elections for new board**

Angela will be relocating this year and so will be bringing her term as Chapter Coordinator to a close. We will be announcing to the entire chapter a call for nominations.

### **4. Next meeting**

Thursday, Feb. 23, 4:45 – 5:45

**Meeting adjourned at 5:30**