

CATESOL Los Padres Meeting Minutes

November 16th, 2017

The meeting was called to order at 4:00 PM.

In attendance: Randy Rightmire (Chair, UCSB); Douglas Smith (website administrator); Andreea Nicolaescu (Secretary, UCSB), John Robertson (UCSB); Sabina Thomas (UCSB); Sue Gessert (Kaplan); Danny Tsai (ELC); Annette Flower; Kathy Swift

Timeline for Preparing for CATESOL Los Padres Conference:

- March-December
- To-do-list: arrange location
- Fill out facilities use request; in case we need to consider alternate locations other than SBCC's Wake Center; Schott Center location is an option with no culinary restrictions
- Randy will check to see location possibilities
- September-December:
- Start inviting publishers
- Start drafting and sending out call for proposals
- Arrange for plenary speaker- Randy spoke with Therease and there may be sufficient educational funds. Randy spoke with Laurel Pollard and she accepted but requested travel reimbursement
- Considerations for potential plenary speakers: a presenter with very wide appeal; less theoretical and more applicable to teaching
- On Laurel Pollard's website, she has various presentations and workshops she has done, and we could ask her to integrate several of her resources (author of "zero prep" activities)
- Call for proposals via: Announce it on CATESOL news, send out to our email list, provide a link on our website, have Keith distribute email blasts in a similar excellent form as last year
- Still need to settle on a conference theme: brainstorming possibilities: less is more; work smarter, not harder; immigrants are beautiful; students are beautiful; tapping our students' potential; tapping our potential; cosmopolitan EFL/ESL; embracing the future; embracing future potential; weathering the storm; embracing potential; embracing global potential; unlocking global potential; engage, empower, inspire (2014 theme); Doodle Poll to vote between embracing global potential vs. unlocking global potential

Action items:

- Doodle poll to vote on conference theme
- Contact Laurel Pollard for confirmation
- Solicit proposals
- Secure the venue

→ Meeting adjourned at 5:00 PM