

# Los Padres CATESOL

**Board Meeting minutes** - Fri, 2/28/20 (1:00 – 2:20pm, John's house)

**Members present:** Doug, Jillian, John, Randy, Terease

**Debrief of Spring Conference – “2020 Vision” –**

**Co-sponsored by UCSB's English for Multilingual Students (EMS) Program**

**Supposing we aspire to host another conference at UCSB / in UCEN. . . . Logistics**

There was general contentment with the UCSB venue, both among board members and based on comments we heard from participants. The rooms were all adjacent; participants liked the food; the parking was convenient; publisher reps appreciated being near the action. The on-site technical crew was cheerful and helpful. We would have to approach the new EMS program director about continuing our partnership so that we can continue to receive the insider rate.

**If not at UCSB / UCEN, then where?**

We still like the Alhecama Theater, site of our Fall 2018 Retreat, for an event that can take place in one room that seats 100 people. SBCC served us well for many years; we are happy to return if the price is right.

**Directions to the venue, parking, hospitality**

A challenge that we will attend to next time is having adequate signage so people know where to walk to after exiting the parking area. In future, we will also let people know that parking at UCSB does cost money, which we covered on their behalf as part of the registration fee.

**Publicity**

How can we connect with – and compel to attend – those from the outlying areas: Santa Maria, San Luis Obispo, Ventura, Oxnard, Camarillo, etc? Since we serve the tri-counties, it would be great to get more communities to join us.

**Presentations: Plenary / Break-out sessions / Emcee**

The close proximity of all rooms was appreciated. Jan's plenary was well-received, and the break-out sessions generally received praise. Terease asked participants from Continuing Education about the desirability / necessity of having a plenary talk, and whether it should be the same length as the other sessions. (There was general agreement that the plenary is a good idea.) We started the plenary at 9:30. Some indicated that they would be willing to start the conference earlier. We could include in the handbook whether a session is recommended for veteran teachers or rookies, since some vets attended rookie talks.

**Publishers**

Steve Maggiore offered to be a liaison (Leonardo Islas said he could assist Steve) between our board and the publishers, so we don't overlook their concerns in our future planning. John will keep Steve informed of the progress as we plan our next event to which we invite them. We will be aware of and accommodate their interests as much as possible in future.

## **Finances**

The conference was affordable; we gave the group good value for their registration fee. For both breakfast and lunch, we ordered the cheapest option on the catering menu. Some participants wished there could have been more variety at breakfast. To keep from running out of sack lunches next time, we could tell people who register at the door that they are on their own for purchasing lunch at one of the fast food stalls nearby.

It looks like we were in the black by almost \$1400, which was most appreciated!

## **Schedule** (as shown on the conference schedule)

7:30 Set-up	8:30 Registration	9:30 Plenary	10:30 Break-out 1	11:30 Break-out 2
12:30 Lunch	1:15 Opportunity Drawing		1:30 Dismiss	

Some people said they were game for a longer conference. Some wanted an additional break-out session, but they wanted to end by lunchtime, so the idea came up to start earlier.

**Board Elections to be held in summer.** Randy will take over as Chapter Coordinator in summer; Chapter Coordinator-Elect needs to be (self-?) nominated and elected; John can serve as Secretary, or member-at-large; Terease will continue as Treasurer. Doug is continuing as webmaster and Keith will continue publicizing with his email blasts. Interested CATESOL members are welcome to attend our meetings and join the board as members-at-large.

## **Our next event. . .**

We talked about hosting a wine and cheese social on the Mission lawn in May, which would be before SBCC lets out. At that time, we could hype our upcoming election.

## **Next meeting: Fri, Apr 3, 1:00 – 2:00, at John's house**

We can look over the conference evaluation forms at our next meeting. After we choose a date for our Mission lawn event, we will need to immediately send out a “hold-that-date” message to our members, since by then it will be just ~6 weeks away.