

Los Padres CATESOL meeting: 10/31/08, 1:30-2:30 Wake # 12

1. Setting Regular Chapter Meetings

Next meeting Friday, November 21st in Wake room 12. Jack will create a calendar for the winter term and send it out.

2. Informal Conference Report

Final Balance is \$ 4906.75 not including Adult Education registration fees for the conference and the publisher fees.

We need to clarify with Clara about budget as to what our final balance will be including the extra funds.

Thanks to Nancy Estes and Liz Stull for reducing our catering costs significantly.

3. Catering

Catering did a fantastic job. We are not allowed to give them tips, so we are giving \$100 donation of the SBCC School of Culinary Arts.

4. Funding update

Chapters now get to retain all funds earned. We don't have to return money to state. This is good for our chapter.

5. Conference Feedback (Jaala)

We reviewed the conference feedback compiled by Jaala. Additional feedback generated at our meeting:

More breakfast items for next year.

Cold water should be available at all times.

Not enough servers for the demand.

We should offer online registration. We need to make sure that CATESOL will set up a paypal account so we can receive payments online.

We need to create more professional nametags beforehand so we are not making them the morning of the conference.

Can we offer money for scholarships?

We need to hire someone to help with technology for the plenary for next year.

6. Next Year's Conference

SBCC facilities are available on October 10th, 2009.

-Conference Coordinator: Possibly Olga with help from Jaala

-Nancy Estes will coordinate the catering again.

-Plenary speaker: Jan Frodesen? Belinda? Susan Gear?

7. ESL Workshops: Jack

Jaala and Jack will meet to organize and plan the professional development workshops.

We can use the suggested presentation topics as a springboard for CATESOL workshops. Ideas:

1. Olga: TPR and Cooperative Learning Techniques
2. Jaala Thibault: Music and writing feedback
3. Ingrid Bowman?: Culture in the ESL Classroom
4. Randy Rightmire: Writing feedback and Music
5. Jack Bailey & Marit: Class Starters
6. Paul Mori: Asian student issues

8. Action Items:

-Jack will create a workshops schedule for 2009

-Jack and Jaala will meet to discuss upcoming professional development workshops

- Jaala will email Clara about final budget balance (more formal and final budget report).

- Jaala will give \$100 donation to SBCC School or Culinary Arts

-Jaala will send an email to presenters for their handouts.

-Randy will post presentation handouts on the website and send message to Jack to send to chapter.

-Cassie will send thank you cards to organizations who donated for raffle prize

-Jack will call SBCC facilities to confirm next years conference date, 10/10/08

-Jack will contact Susan Gear to request a proposal for next year's conference

-Paul Mori will contact LA presenters about possibility of giving plenary at next year's conference

-Marit will contact Belinda about attending/presenting at next year's conference

Present: Cassie Koop, Pamela Lavigne, Marit ter Mate-Martinsen, Randy Rightmire, Nancy Estes, Paul Mori, Jaala Thibault, Jack Bailey, Olga Spuskanyuk