

## **Los Padres CATESOL Meeting - Friday, December 4, 2009 at 4:00 pm, Wake Center, Room 12.**

### **1. Review of Minutes from Friday, 10/23/09 Meeting**

- Minutes reviewed and approved.
- Next meeting: Friday, January 15<sup>th</sup> at 4:00 pm Wake Center, Room 12.

### **2. Los Padres CATESOL Officers for 2009-2010**

- Coordinator: Terease Chin
- Coordinator-Elect: **Silvia Morgan**
- Fall Conference Coordinator: **Terease Chin**
- Fall Conference Coordinator-Elect: **Douglas Smith**
- Treasurer: Clara Bauler
- Secretary: Douglas Smith
- Professional Development Coordinators: Jack Bailey, Jaala Thibault, and Silvia Morgan
- Events Coordinator: Cassie Koop

#### **Los Padres CATESOL Level Chairs for 2009-2010**

##### Board Representatives for Level Chairs:

- a. K-12 – **OPEN**
- b. Adult Ed – Silvia Morgan, Tara Stoker
- c. Community College – Jaala Thibault
- d. IEP – Paul Mori
- e. University – Randy Rightmire
- f. Ventura County – **OPEN**
- g. SLO County – **OPEN**

- Terease Chin is the 2010 Fall Conference Coordinator, and Douglas Smith is the Fall Conference Coordinator-Elect.
- Silvia Morgan is the LP CATESOL Chapter Coordinator Elect.
- Terease Chin and Douglas Smith will review information compiled by past Fall Conference Coordinators.
- The Board continues to seek representatives for open level chairs.

### **3. Los Padres CATESOL Web Site**

- The Los Padres CATESOL Web Site will remain at <http://www.lospadrescatesol.org/>.
- It was agreed that most of the information at the ning site will be removed to avoid any confusion as to the location of our web site. Randy Rightmire will place a redirect link at the ning site to our lospadrescatesol.org web page. A notice will also be placed at the ning web site stating it will no longer be used by LPCATESOL.

### **4. Los Padres CATESOL 2010 Professional Development Calendar**

- The Board reviewed the proposed professional development calendar prepared by Jack Bailey, Jaala Thibault, and Silvia Morgan.
- Jack Bailey will prepare a flier describing the January through April workshops.
- Silvia Morgan and Jaala Thibault will obtain detailed descriptions from the presenters and send the descriptions to Jack Bailey.

### **5. Los Padres CATESOL 2010 Budget**

- The Board discussed ways in which funds could be allocated. It was agreed that funds be allocated towards promoting LP CATESOL membership. It was agreed that new members will be eligible to receive 50% off their first year membership dues.
- Cassie Koop will prepare a flier promoting the discount along with a membership application.
- Jack Bailey will announce the discount to students currently enrolled in the UCSB TESOL Certificate program.

### **5. Action Items:**

1. Randy Rightmire will remove most of the information from the ning web site, and place a redirect link to the Los Padres CATESOL Web Site at <http://www.lospadrescatesol.org/>.
2. Jaala Thibault will put together a list of recommendations for our next Fall Conference Coordinator.
3. The Board will discuss future professional development workshops at our next meeting.

4. The Board will continue to seek representatives for the open level chairs.
5. The Board will research and discuss ways to increase new membership and participation in CATESOL.
6. Terease Chin and Douglas Smith will review information compiled by past LP CATESOL Conference Coordinators.
7. Silvia Morgan and Jaala Thibault will obtain detailed descriptions from the presenters and send the descriptions to Jack Bailey.
8. Jack Bailey will prepare a flier describing the January through April LP CATESOL workshops.
9. Cassie Koop will prepare a flier promoting the discount along with a membership application.
10. Jack Bailey will announce the discount to students currently enrolled in the UCSB TESOL Certificate program.

**Present:** Jack Bailey, Silvia Morgan, Paul Mori, Douglas Smith, Jaala Thibault.