

CATESOL Los Padres meeting minutes

2017 02 23 | February 23, 2017

The meeting was called to order at 4:50.

In attendance: Angela Pesce (Chapter Coordinator, ELS); Annette Flower (ELS); Josh Steward (Coordinator-Elect, ELS); Terease Chin (Treasurer, SBCC Noncredit); Douglas Smith (at large); Randy Rightmire (Secretary, UCSB); Keith Corona (UCSB); Andreea Nicolaescu (UCSB).

Business:

1. Planning our next conference

Dates: We have received a list of good/not good dates from Betsy Cassriel of SBCC Credit ESL, who is our liaison with SBCC's Campus Center and Catering. Among those dates, we agreed that April 21 is too early to feasibly plan a conference, and that any dates in May will be too late for SBCC Credit instructors to take part given their practical considerations around finals week and the need to earn professional development hours that could count toward their spring semester quotas. We agreed that April 29 is our one workable date.

Angela reported that April 29 is so close to the San Diego Regional conference as to trigger CATESOL's rule that the organizers of that conference must give their approval before we settle on that date. Angela has reached out to the organizers but has not heard back. As a result, she has contacted Don Sillings at CATESOL in order to have him pursue that contact.

Now, we are waiting to hear back from Don and will continue planning a conference pending his approval. (It was generally noted that CATESOL should be motivated to help us secure this date, since they stand to earn a good deal of revenue from our chapter conference, if we have one.)

Assuming Don's approval, we will then have to get conference flyers and our call for proposal approved by Don and others at CATESOL, send out flyers and the call for proposals, locate a plenary speaker, arrange for publishers' representatives, and the rest.

Andreea offered to contact a professor at USD with an invitation to be our plenary speaker.

Angela agreed to contact publishers' reps regarding their availability for our tentative date.

2. Officer nominations

After seeking nominations for a new board, the following members have accepted nominations: **Randy**, for Chapter Chair; **Annette**, for Conference Chair; **Terease**, for Treasurer; **Andreea**, for Secretary; Keith, for Publicity Coordinator; and **Elaine Chang**, as Webmaster.

Jack Bailey was nominated for Chapter Chair-Elect but was not present to accept or decline.

Doug offered to assist Elaine with Web development.

Angela will place nominees on a ballot that she will then circulate by e-mail among those who have been active in chapter meetings. Votes by email will ratify the nominees, and CATESOL must also clear them before they can be installed. The positions run for the calendar year, from Jan. 1 to Dec. 31, although last year's officers will continue in their current positions until the new board can be installed. It was noted that Angela and Josh will be unable to continue after ELS closes at the end of June.

Angela noted that CATESOL requires chapters to have an officer board including, at a minimum, a Chapter Chair, Chapter Chair-Elect, Treasurer, and Secretary. We would also like to have a Publisher's Coordinator, a Professional Development Coordinator, and an Outreach Coordinator, but no one is currently nominated for those positions.

The issue of officer nominations was **tabled** until we can get additional nominations for Chapter Chair-Elect and possibly a Publisher's Coordinator, a Professional Development Coordinator, and an Outreach Coordinator.

Next meeting planned **tentatively** for Thursday, March 2, 2017, 4:45 to 5:45 p.m., at ELS. We will need to postpone if we have not yet received Don Sillings's reply.

Meeting adjourned at 5:50.