

Los Padres CATESOL Meeting - Friday, February 26th , 2010 at 4:00 pm, Wake Center, Room 12.

Present: Jack Bailey, Bonnie Blakley, Terease Chin, Cassie Koop, Silvia Morgan, Sarah Graff, Paul Mori, Christina Paizanis.

1. Review of Minutes from Friday, January 15, 2010 Meeting

- Minutes reviewed and approved.
- Next meeting: Friday, March 19th, at 4:00 pm Wake Center, Room 12.

2. Los Padres CATESOL Officers for 2009-2010

- Coordinator: Terease Chin
- Coordinator-Elect: **Silvia Morgan**
- Fall Conference Coordinator: **Terease Chin**
- Fall Conference Coordinator-Elect: **Douglas Smith**
- Treasurer: Clara Bauler
- Secretary: Douglas Smith
- Professional Development Coordinators: Jack Bailey, Jaala Thibault, and Silvia Morgan
- Events Coordinator: Cassie Koop

Los Padres CATESOL Level Chairs for 2009-2010

Board Representatives for Level Chairs:

- a. K-12 – **OPEN**
- b. Adult Ed – Silvia Morgan, Tara Stoker
- c. Community College – Jaala Thibault
- d. IEP – Paul Mori
- e. University – Randy Rightmire
- f. Ventura County – **OPEN**
- g. SLO County – **OPEN**

- The Board continues to seek representatives for open level chairs.

3. Los Padres CATESOL Web Site

- Douglas Smith was unable to secure the password from Randy Rightmire. Jack Bailey will contact Randy Rightmire for the password.
- Douglas Smith will coordinate the set up of the web site upon receipt of the password.

4. Los Padres CATESOL 2010 Finance Report

- The Board reviewed the February 14th Chapter Financial Report.
- There was a question on the finance report which Terease will have clarified with Clara Bauler.

5. Los Padres CATESOL Mini Grant Application Form

- The Board reviewed the Mini Grant Application Form along with the Mini Grant Program FAQ's. Cassie Koop will incorporate the recommended changes and email the application to Los Padres CATESOL members.
- Grant recipients will be awarded up to \$190 towards State CATESOL conference registration fees.
- Recipients will be reimbursed after conference attendance and must provide receipt of conference attendance.
- Application is submitted via email only to Cassie Koop.
- Weight will be given to recipients who have never attended a state conference or have not attended in the past five years.
- Non CATESOL members can apply as long as they apply for membership prior to completing the Mini- Grant Application Form.
- Grant recipients will make a brief presentation at the annual post conference share.
- Grant applications will be reviewed at the next Board meeting held on March 19th at 4 pm.

6. Los Padres CATESOL 2010 Professional Development Calendar

- The Board reviewed the Spring 2010 Professional Development Calendar.
- The following changes/discussion occurred:
 - Move the Book Fair at SBCC on 5/13 to 5/14 (Friday) to Schott Center. The Book Fair

will coincide with the Conference Share that is also moved from 6/4. Sarah Graff will be assisting Jack Bailey with the coordination of the Book Fair.

- Conference Share scheduled for 6/4 is moved to 5/14.
- The Essential Pronunciation Issues scheduled on 5/21 by Paul Mori will be moved to the Fall.
- The 6/4 Potluck will be a stand alone social event.
- Jack Bailey will contact Jaala Thibault regarding her initial recommendation of Ed McBride presenting on 6/5 and to get more information about his workshop and if the date works on his calendar.
- Silvia Morgan will verify whether the 4/30 - Optimizing ESL Instructional Planning: Management, Monitoring, and Reflection, Section 1 and the 5/28 Optimizing ESL Instructional Planning: Management, Monitoring, and Reflection -Section 2 have any requirements for attending the Section 1 and Section 2 workshops.
- Board Reps for the Spring Calendar are scheduled for the following:
 - 4/30 Optimizing ESL Instructional Planning: Management, Monitoring, and Reflection, Section 1 – Jack Bailey
 - 5/28 Optimizing ESL Instructions Planning: Management, Monitoring, and Reflection, Section 2 – Terease Chin

- Remaining Winter professional development workshops and Board Representative is as follows:

- 4. Saturday, March 20th, 9:30 am – 11:30 am. *Learning Styles in the Language Classroom*. Presenter: Barbara Lotito. Board Representative: Jack Bailey

7. Los Padres Fall Conference

- Terease reported that she will drop off her Conference binder next week.
- The Board will bring to the next meeting suggestions for plenary speakers.
- Suggestions so far: Rob Jenkins
- Jack Bailey recommended that Board members and Presenters be identified by wearing flags be used with the name badges.

8. Action Items:

1. Jack Bailey will contact Randy Rightmire for passwords to the web site.
2. Douglas Smith will remove most of the information from the ning web site, and place a redirect link to the Los Padres CATESOL Web Site at <http://www.lospadrescatesol.org/>.
3. Cassie Koop will coordinate the recommended changes to the Mini Grant Application Form, circulate to the board for review and then send it out to members.
4. Terease Chin and Douglas Smith will review the updated binder in preparation for the next Fall Conference.
5. Board members will identify possible plenary speakers to the Fall Conference
6. Terease Chin will contact Clara Bauler to clarify a question on the finance report.
7. Jack Bailey will contact the publishers of changing the book fair to March 14th (Friday).
8. Sarah Graff will assist Jack with coordinating the publishers for the Book Fair as well as the post conference share scheduled for March 14th.
9. Terease Chin will recommend ideas for social event in June.

NEXT MEETING: March 19th at 4 pm at Wake Center Room 12